



OFFICE OF THE SANGGUNIAN PANLALAWIGAN

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE HONORABLE SANGGUNIAN PANLALAWIGAN OF THE PROVINCE OF GUIMARAS HELD AT THE SP SESSION HALL, PROVINCIAL CAPITOL ON NOVEMBER 11, 2015.

PRESENT:

Hon. Vicente B. de Asis	-	Vice Governor/Presiding Officer
Hon. David G. Gano	-	SP Member/Deputy Majority Floor Leader
Hon. John Edward G. Gando	-	SP Member
Hon. Josefina G. de la Cruz	-	SP Member
Hon. Dan Elby C. Habaña	-	SP Member
Hon. Diosdado G. Gonzaga	-	SP Member
Hon. Roy P. Habaña	-	SP Member
Hon. Nelly S. Rentoy	-	Ex-Officio Member (PCL Fed. President)
Hon. Fred C. Gamayao	-	Ex-Officio Member (LNB President)

OFFICIAL BUSINESS:

None

ABSENT:

Hon. Cyril C. Beltran	-	SP Member
Hon. Rex G. Fernandez	-	SP Member

ORDINANCE NO. 2015-006

AN ORDINANCE CREATING THE POSITIONS OF PROJECT EVALUATION OFFICER III AT THE RESEARCH, MONITORING AND EVALUATION SECTION AND PLANNING OFFICER II AT THE PLANS AND PROGRAM SECTION IN THE PLANTILLA OF THE PROVINCIAL PLANNING AND DEVELOPMENT OFFICE (PPDO)

Be it ordained by the Sangguniang Panlalawigan of the Province of Guimaras in session assembled that:

Section 1. Title. This Ordinance shall be known as an Ordinance Creating the Positions of Project Evaluation Officer III at the Research, Monitoring and Evaluation Section and Planning Officer II at the Plans and Program Section in the Plantilla of the Provincial Planning and Development Office (PPDO)

Section 2. Objectives. The creation of the Positions of Project Evaluation Officer III at the Research, Monitoring and Evaluation Section and Planning Officer II at the Plans and Program Section, both of the Provincial Planning and Development Office (PPDO) is necessary to improve the efficiency and effectiveness of service delivery of the office particularly in the Monitoring and Evaluation of Programs and Projects implemented in the province, as well as in the Land Use and Environmental Sectors, including the GIS Capability of its Planning function.

Section 3. Qualifications. The creation of the positions of Project Evaluation Officer III at the Research, Monitoring and Evaluation Section and Planning Officer II at the Plans and Program Section in the Plantilla of the Provincial Planning and Development Office (PPDO) is hereby approved with the following qualifications, duties and responsibilities to wit:

SAMUEL T. GUMARIN MD., MPA
GOVERNOR

PROJECT EVALUATION OFFICER III

Qualifications:

- Education - Bachelor's degree relevant to the job
- Experience - 2 years of relevant experience
- Training - 8 hours of relevant training
- Eligibility - Career Service (Professional)
2nd level eligibility

Duties and Responsibilities:

1. Conduct of Monitoring and Evaluation of all Provincial, and other special Programs/Projects implementation of the province.
2. Plan, Organize, design baseline surveys and impact assessment surveys, indicators and methods to effectively evaluate the new and on-going provincial programs and other special projects.
3. Consolidate and/or analyse, and prepare Semi-Annual and Annual Provincial Accomplishment Reports and other required reports.
4. Provide technical support for funded programs and other special projects; and undertake field visits to monitor the implementation of activities as may be required.
5. Acts as secretariat to the PPMC and other related committees/task force as may be assigned by the immediate supervisor or higher authority.
6. Perform other related tasks as may be assigned from time to time by the immediate supervisor and/or department head.

Salary Grade : Salary Grade 18.

2. PLANNING OFFICER II

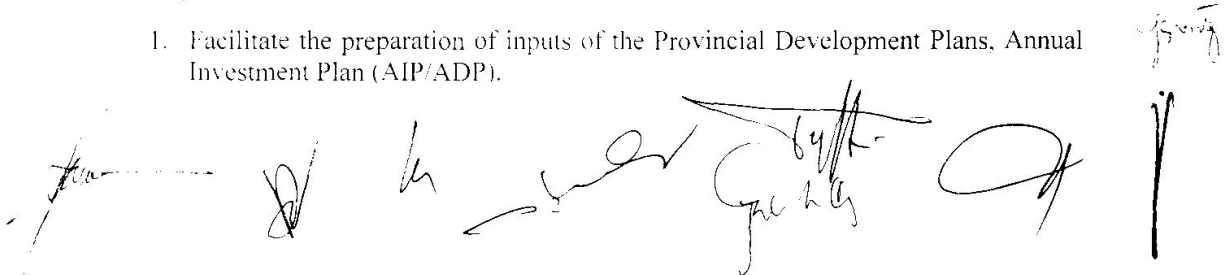
Qualifications:

- Education - Bachelor's degree relevant to the job
- Experience - 1 year of relevant experience
- Training - 4 hours of relevant training
- Eligibility - Career Service (Professional)
2nd level eligibility

Duties and Responsibilities:

1. Facilitate the preparation of inputs of the Provincial Development Plans, Annual Investment Plan (AIP/ADP).


SAMUEL T. GUBARIN MD., MPH.
COORDINATOR



2. Provide technical support, review and analyses project proposals and facilitate evaluation of project expenditures and activities under the land-use sector/services.
3. Consolidate and facilitate the preparation of the sectoral plans and development programs of the land-use including environmental services for relevance to the national goals and objectives to be incorporated to the Provincial Development Plan and other development plans of the province.
4. Acts as secretariat to the Land-Use Sector Sub-Committees and the Provincial Development Council.
5. Conceptualizes and processes new concepts, ideas and knowledge into workable plan, program and project.
6. Perform other related tasks as may be assigned from time to time by the immediate supervisor and/or department head.

Salary Grade: Salary Grade 15.


Section 4. Separability Clause. In the event that any provision of this ordinance or parts hereof be declared unconstitutional, such declaration shall not affect the validity of the other provisions.

Section 5. Repealing Clause. All ordinance inconsistent herewith are hereby repealed and amended.

Section 6. Effectivity. This Ordinance shall take effect upon its approval.

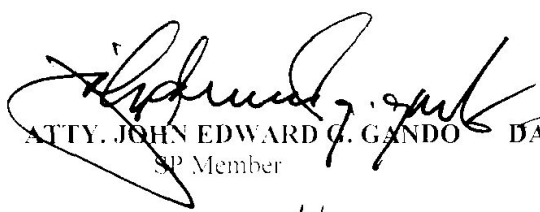
ENACTED this 11th day of November 2015.

I hereby certify to the correctness of the foregoing ordinance which was duly enacted by the Sangguniang Panlalawigan of the Province of Guimaras during its regular session on September 9, 2015.



LORENA MINIERVA TUCAS
 Secretary to the Sangguniang Panlalawigan


Concurred:



DAVID G. GANO
 SP Member

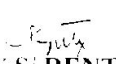

ATTY. JOHN EDWARD C. GANDO
 SP Member



DAN ELBY C. HABAÑA
 SP Member


JOSEFINA G. DE LA CRUZ
 SP Member



ROY P. HABAÑA
 SP Member


DIOSDADO G. GONZAGA
 SP Member


NELLY S. RENTOY
 Ex-Officio Member
 (PCL Fed. President)


FRED C. GAMAYAO
 Ex-Officio Member
 (LNB Fed. President)

Attested:


ATTY. VICENTE B. DE ASIS
Vice Governor
Presiding Officer

Approved:


SAMUEL T. GUMARIN, MD, MPH
Governor

