



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE HONORABLE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE OF GUIMARAS HELD AT THE SP SESSION HALL, PROVINCIAL CAPITOL ON MARCH 4, 2015.

PRESENT:

<i>Hon. Vicente B. de Asis</i>	<i>-</i>	<i>Vice Governor/Presiding Officer</i>
<i>Hon. Cyril C. Beltran</i>	<i>-</i>	<i>SP Member/Majority Floor Leader</i>
<i>Hon. David G. Gano</i>	<i>-</i>	<i>SP Member</i>
<i>Hon. John Edward G. Gando</i>	<i>-</i>	<i>SP Member</i>
<i>Hon. Josefina G. de la Cruz</i>	<i>-</i>	<i>SP Member</i>
<i>Hon. Dan Elby C. Habaña</i>	<i>-</i>	<i>SP Member</i>
<i>Hon. Diosdado G. Gonzaga</i>	<i>-</i>	<i>SP Member</i>
<i>Hon. Roy P. Habaña</i>	<i>-</i>	<i>SP Member</i>
<i>Hon. Rex G. Fernandez</i>	<i>-</i>	<i>SP Member</i>
<i>Hon. Fred C. Gamayao</i>	<i>-</i>	<i>Ex-Officio Member (LNB Fed. President)</i>

OFFICIAL BUSINESS:

<i>Hon. Nelly S. Rentoy</i>	<i>-</i>	<i>Ex-Officio Member (PCL Fed. President)</i>
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ABSENT:

N o n e

RESOLUTION NO. 30

RESOLUTION AUTHORIZING GOVERNOR SAMUEL T. GUMARIN, M.D., MPH TO SIGN FOR AND IN BEHALF OF THE PROVINCIAL GOVERNMENT OF GUIMARAS, THE CONTRACT OF SERVICES WITH MR. RUSSELLE PON DEBUQUE AS INFORMATION SYSTEM ANALYST AT THE ICT SECTION, OFFICE OF THE GOVERNOR EFFECTIVE MARCH 5, 2015 TO DECEMBER 31, 2015

WHEREAS, the ICT Section of the Office of the Governor is in need of an Information System Analyst at its ICT Section that will be responsible for researching and evaluating new technologies for appropriate use of ICT Team, assist in the implementation of the bug/issue tracking system for existing and new ICT projects as well as associated release notes, and assist other members of the team in the development of other essential technical documentation for ICT systems;

WHEREAS, Mr. Russelle Pon Debuque, found to be qualified to render such services and perform the duties and responsibilities as Information System Analyst, is willing to be hired under the terms and conditions as provided in the Contract of Services drafted for the purpose;

WHEREAS, the Honorable Governor, in his letter dated 3 March 2015 has requested for an authority to sign for and in behalf of the provincial Government of Guimaras, the Contract of Services with Mr. Russelle Pon Debuque as Information System Analyst at the ICT Section, office of the Governor;

WHEREAS, finding the request to be in order, this Honorable Body interposes no objection to the same;

NOW, THEREFORE, on motion of Honorable Josefina de la Cruz, unanimously seconded;

THE SANGGUNIANG PANLALAWIGAN IN SESSION DULY ASSEMBLED:

RESOLVED, to authorize Governor Samuel T. Gumarin, M.D., MPH to sign for and in behalf of the Provincial Government of Guimaras, the following:

CONTRACT OF SERVICES

KNOW ALL MEN BY THESE PRESENTS:

This contract of services entered into this ____ day of March 2015 at San Miguel, Jordan, Guimaras, Philippines by and between:

The PROVINCIAL GOVERNMENT OF GUIMARAS as represented by SAMUEL T. GUMARIN, MD, MPH, Governor, Province of Guimaras with office address at San Miguel, Jordan, Guimaras, Philippines, referred hereinafter as the FIRST PARTY;

-and-

MR. RUSSEL PO DEBUQUE, Filipino Citizen, legal age, with residence at Alaguisoc, Jordan, Guimaras hereinafter referred to as the SECOND PARTY.

W I T N E S S E T H :

WHEREAS, the FIRST PARTY recognizes the need of the services of the SECOND PARTY as Information System Analyst at the Information Communication Technology Section, Office of the Governor, Province of Guimaras;

WHEREAS, the FIRST PARTY had limited personnel in the plantilla to perform such services;

WHEREAS, the SECOND PARTY, being found to be qualified to render such services to perform the duties and responsibilities of Information Technology Consultant at the ICT Section, Office of the Governor, is willing to be hired under the terms and conditions as provided in this contract;

NOW THEREFORE, in consideration of the foregoing premises, the FIRST PARTY hires and engages the services of the SECOND PARTY, subject to the following terms and conditions:

I. SCOPE OF WORK AND EXPECTED OUTPUT

The SECOND PARTY obligates itself to undertake and perform the tasks and services, to include, but not limited to:

- Responsible for researching and evaluating new technologies for appropriate use of the ICT team.
- Assist in the implementation of the Bug/issue tracking system for existing and new ICT projects as well as associated release notes.

- Assist other members of the team in the development of other essential technical documentation for ICT Systems.

The SECOND PARTY shall render service of once a week at the ICT Section, Office of the Governor.

II. TECHNICAL DIRECTIONS

Performance of all work embraced in the Scope of Work herein stipulated shall be subject to the technical direction of, and review of the FIRST PARTY. "Technical Directions" as used herein are directions to the SECOND PARTY which indicate in detail such clarifications in the Scope of Work as the SECOND PARTY MAY DEEM PROPER to inquire from the FIRST PARTY.

III. COST AND TERMS OF PAYMENT

For and in consideration of the full and satisfactory execution and performance by the SECOND PARTY of its obligations under this Contract of Service, the FIRST PARTY shall pay the SECOND PARTY the amount of TEN THOUSAND PESOS (P10,000.00) monthly inclusive of tax to be taken from the Governor's Office budget.

The contract price stipulated herein shall be released in monthly payments by the FIRST PARTY to the SECOND PARTY paid in full, every end of the month covered by this contract.

All payments shall be subject to the usual accounting and auditing rules and regulations.

IV. PERIOD OF THE CONTRACT

The minimum duration of this CONTRACT shall start on March 5, 2015 and shall end not later than December 31, 2015.

V. WARRANTY

The SECOND PARTY warrants that the quality of the work performed as required in the Scope of Work shall be according to acceptable professional and technical standards and proper compliance with conditions and requirements agreed upon.

VI. WITHHOLDING OF PAYMENTS

The FIRST PARTY may withhold payment of the agreed price or any portion thereof in the event that the SECOND PARTY fails to substantially perform its obligations under this Contract.

VII. AMENDMENTS, MODIFICATIONS, ADDITIONS AND DELETIONS

Any amendments or modification or addition to, or deletions from any scope of work or other matters concerning this Contract shall be undertaken by the SECOND PARTY only upon prior consent and approval of the FIRST PARTY.

VIII. EXEMPTION FROM LIABILITY

The SECOND PARTY shall hold the FIRST PARTY harmless and free from any responsibility or accountability for any accident or injury of any kind which may be fall the SECOND PARTY in the course of the performance of the services agreed

upon or called to under this contract. Likewise, the FIRST PARTY shall not be liable for any injury or accident to any third party arising from the negligence or carelessness of the SECOND PARTY in the performance of the services embraced in this Contract. Moreover, the SECOND PARTY shall hold the FIRST PARTY free and harmless from any claim, civil or criminal, which may be filed in connection with the aforementioned instances.

IX. EMPLOYER-EMPLOYEE RELATIONSHIP

It is hereby agreed that no employer-employee relationship in any manner or form is deemed created between the SECOND PARTY, on the one hand and the FIRST PARTY on the other; that the SECOND PARTY acknowledges that no authority has been conferred upon it to hire personnel on behalf of the FIRST PARTY; that any personnel hired by the SECOND PARTY who will perform the work called for in this contract shall be solely and exclusively hired by the SECOND PARTY. The FIRST PARTY shall have entire charge, control and supervision of the work herein agreed upon and subject to review the performance of the SECOND PARTY.

X. TERMINATION FOR CONVENIENCE

The FIRST PARTY may at any time, whenever it determines for any reason that the termination is in its best interest, terminate the services of the SECOND PARTY, in whole or in part, by giving prior written notice thereof to the latter. The SECOND PARTY shall be entitled to reimbursement of all cost and expenses in the performance of this contract which payment had not been previously made, prior to the effective date of the notice of termination, but neither any extension of time acceptance of any part of the services contemplated shall be deemed as waiver of the right of the FIRST PARTY to seek redress for any damage done.

XI. PENALTY CLAUSE

It is hereby stipulated that any delay (except those attributable to the FIRST PARTY) in compliance by the SECOND PARTY with its duties and obligations under this Contract shall be subject to a penalty of ten (10%) percent of the stipulated price per day beyond the agreed and prescribed period of compliance.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures on the ____ day of March 2015 at San Miguel, Jordan, Guimaras, Philippines.

FIRST PARTY

SECOND PARTY

SAMUEL T. GUMARIN, MD, MPH
Governor, Province of Guimaras

RUSSEL PON DEBUQUE
Information System Analyst

Signed in the presence of:


RESOLVED FURTHER, to send a copy of this resolution to the Honorable Governor, Russel Pon Debuque, Provincial Budget Officer, Treasurer, Accounting, COA and all other concerned offices for information and appropriate action.

APPROVED: March 4, 2015.

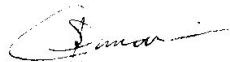
I hereby certify that the foregoing is a true and accurate copy of the resolution which was duly adopted by the Sangguniang Panlalawigan of the Province of Guimaras during its regular session held on March 4, 2015.


LORENA MINIERVA-ITUCAS
Secretary to the Sangguniang Panlalawigan

Attested:


ATTY. VICENTE B. DE ASIS
Vice Governor
Presiding Officer

Approved:


SAMUEL T. GUMARIN, MD, MPH
Governor