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PROVINCIAL INFORMATION COMMUNICATION TECHNOLOGY
PROVINCE OF GUIMARAS

COMMISSION ON AUDIT
OFFICE OF THE
21 NOV 2018
PROVINCE OF GUIMARAS

Republic of the Philippines
Province of Guimaras
OFFICE OF THE BIDS AND AWARDS COMMITTEE

INVITATION TO BID FOR
SUPPLY AND DELIVERY OF OFFICE EQUIPMENT
Bid Ref. No. 2018-11-708

1. The ***Province of Guimaras***, through the **Capital Outlay 1015969** intends to apply the sum of **Ninety – Two Thousand Four Hundred *Pesos Only* (Php 92,400.00)** being the Approved Budget for the Contract (ABC) to payments under the contract **Supply and Delivery of Office Equipment.** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The ***Province of Guimaras ,*** now invites bids for **Supply and Delivery of Office Equipment.** Delivery of the Goods is required ***10 calendar days from the receipt of approved Notice to Proceed.*** Bidders should have completed, within the last ***2 years*** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

   Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from ***Bids and Awards Committee (BAC), Secretariat Provincial Government of Guimaras*** and inspect the Bidding Documents at the address given below during office hours, from Monday to Friday, ***8:00 a.m. to 4:30 p.m***.

5. A complete set of Bidding Documents may be acquired by interested Bidders on ***November 16, 2018 until November 29,2018*** *during office hours, from Monday to Friday, from 8:00 am to 4:30 pm from the BAC Office , PEO Building, Provincial Capitol, San Miguel, Jordan, Guimaras and upon payment of the applicable fee for the Bidding Five Hundred Pesos* ***(Php 500.00)*** .

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. No Pre-bid required.

7. Bids must be duly received by the BAC Secretariat at the address below on or before ***November 29, 2018, 9:00AM .*** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

   Bid opening shall be on ***November 29, 2018 , 9:30AM*** at ***BAC Office, PEO Building, Provincial Capitol , San Miguel, Jordan, Guimaras.*** Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. In case of a tie among two or more bidders with the lowest responsive bid, the winning bidder shall be chosen through draw lots. The lucky bidder who would pick the paper with a "Congratulations" remark shall be declared as the final bidder having the LCRB and recommended for award of the contract.

9. The ***Provincial Government of Guimaras*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

    MS. JEAN H. ORTALIZ
    BAC Secretariat, Province of Guimaras
    BAC Office PEO Building, Provincial Capitol, San Miguel, Jordan, Guimaras
    Mobile No. 09209815565, 581-2960
    bac_guimaras2015@yahoo.com

MR. RONNIE D. MORANTE
BAC CHAIRMAN