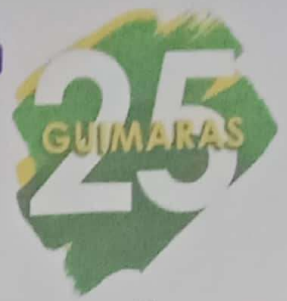




09 JUL 2020



EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE HONORABLE 9TH SANGGUNIANG PANLALAWIGAN, PROVINCE OF GUIMARAS HELD AT THE SP SESSION HALL, 2ND FLOOR, GTIC BUILDING ON JUNE 23, 2020.

PRESENT:

- | | | |
|------------------------------|---|---|
| Atty. John Edward G. Gando | - | Vice Governor and Presiding Officer |
| Hon. Cyril C. Beltran | - | SP Member and Majority Floor Leader |
| Hon. Aurelio G. Tionado | - | SP Member |
| Hon. David G. Gano | - | SP Member and Deputy Majority Floor Leader |
| Hon. Diosdado G. Gonzaga | - | SP Member |
| Hon. Josefina G. de la Cruz | - | SP Member |
| Hon. Rex G. Fernandez | - | SP Member |
| Hon. Raymond H. Gavileño | - | SP Member |
| Hon. Karren Kaye A. Gadnanan | - | Ex-Officio SP Member (SK Federation President) |
| Hon. Marilou S. Delumpa | - | Ex-Officio SP Member (LNB Federation President) |
| Hon. Glicerio G. Edang | - | Ex-Officio SP Member (PCL Federation President) |

ABSENT:

- | | | |
|-----------------------|---|-----------|
| Hon. Luben G. Vilches | - | SP Member |
|-----------------------|---|-----------|

ORDINANCE NO. 2020-03

AN ORDINANCE PROVIDING FOR POLICIES AND GUIDELINES ON THE GRANT OF AID TO INDIVIDUALS IN CRISIS SITUATION (AICS) AND FOR OTHER PURPOSES

Section 1: Title. – This Ordinance shall be known as “AN ORDINANCE PROVIDING FOR POLICIES AND GUIDELINES ON THE GRANT OF AID TO INDIVIDUALS IN CRISIS SITUATION (AICS) AND FOR OTHER PURPOSES”.

Section 2: Objectives:

1. To provide appropriate, timely and responsive aid to individuals and families in crisis situation.
2. To strengthen referral system in granting aid with the end view of maximizing local government resources.
3. To act upon requests for AICS the soonest time possible.

Section 3: Definition of Terms. – As used in the Ordinance, the following words and phrases shall be defined as follows.

- 3.1. **Aid to Individuals in Crisis Situation** – Aid given to qualified Guimarasnon clients in crisis situation such as hospitalization, medicines and other maintenance drugs, burial aid and victims of natural and man-made disaster transportation and diagnostic procedures and examinations not covered by the Provincial Disaster Risk Reduction Office (PDRRMO).
- 3.2. **Burial Aid** – an aid to augment funeral cost or other related services.
- 3.3. **Client** refers to Guimaras residents requesting aid personally or through an authorized representative.

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- 3.4. **Confinement** - pertains to the condition of being admitted in a health facility, either owned by the government or private institution.
- 3.5. **Diagnostic procedures and examinations** - is an examination and procedures to identify or determine an individual's condition, disease or illness.
- 3.6. **Guarantee Letter** - a document issued by the Provincial Social Welfare and Development Office (PSWDO)/Office of the Governor to partner health facilities, institutions and service providers as a proof of its assumption of obligation with a specific amount due from the client for the services rendered.
- 3.7. **Human Induced Hazards** - a disastrous event caused directly and principally by one or more identifiable deliberate or negligent human actions.
- 3.8. **Medicines and other Maintenance Drugs** - are prescriptions used to treat conditions that are considered chronic, non-chronic, short term or long term illness.
- 3.9. **Natural Disaster** - is a major adverse event resulting from natural processes of the earth.
- 3.10. **Transportation Aid** - aid for the transportation expenses to enable client to return to his home province permanently or attend emergency concerns such as: death, illness and other emergency situation.
- 3.11. **Revolving Fund** - a petty cash maintained by the Provincial Treasurer or any authorized officer and made available for those qualified to receive financial aid in the amount determined by the provincial government. Such fund is intended purposely to immediately provide assistance to beneficiaries under AICS program.

Section 4. General Policies

4.1 Client's Eligibility

- 4.1.1. Individuals and families who reside in Guimaras and in need of financial aid due to crisis situation such as but not limited to the following:
- 4.1.1.1 Those confined in any health facility;
- 4.1.1.2. Those receiving health care management as out-patient (Medicine Maintenance/expenses etc.);
- 4.1.1.3 Those who are in crisis situation brought about by the death of a family member;
- 4.1.1.4. Those individuals and family member/s in need of aid due to emergency situation;
- 4.1.1.5. Those who are victims of natural disaster and human induced hazards.
- 4.2. **Aid shall be granted subject to the following:**
- 4.2.1 Request of aid shall be filed within a month (30 days) from the date the case happened.
- 4.2.2 Request of medicines/ maintenance medicines for clients with moderate to severe cases and other life threatening disease may be granted once every three (3) months.

- 4.3. The MLCE/Municipal Social Welfare and Development Office may refer clients who are in need of additional aid to the Office of the Governor or PSWDO.
- 4.4. The chief of the three (3) hospitals in Guimaras through the medical social worker may refer in or out patient to the PSWDO or Office of the Governor after exhausting other resources (e.g. PCSO, Philippine Red Cross, etc.)
- 4.5 Aid maybe granted in the following manner:

4.5.1. Through the issuance of guarantee letter to hospitals/institutions that are willing to partner with the Guimaras Provincial Government. The guarantee letter will address the timely response to the immediate needs of client. The guarantee letter is subject to the following conditions:

4.5.1.1 It shall have a validity period of 2 months or 60 days based on the date of release to client;

4.5.1.2 The acknowledgment receipt which is incorporated below the guarantee letter must be duly signed by the receiving officer indicating his/her designation and be returned to the GO or PSWDO;

4.5.1.3 It shall be returned to the issuing office within 60 days if not utilized;

4.5.2. Aid maybe given directly to the client in a form of check or cash for hospitals/institutions/drugstores that do not accept guarantee letters;

4.5.3. Aid maybe given directly to the client in a form of check or cash for types of aid provided in Section 5 (a-j) hereof.

Section 5 Types of Aid

- a. Hospitalization Aid;
- b. Medicines and Other Maintenance Drugs Aid;
- c. Diagnostic procedure and examinations Aid;
- d. Burial Aid;
- e. Transportation Aid;
- f. Aid to Victims of Natural Disaster and Human Induced Hazard;
- g. Food aid;
- h. Assistive devices (wheelchair, cane, hearing aid, prosthesis, etc.);
- i. Chemotherapy and Dialysis;
- j. Others

Aid shall not be granted to the following:

1. Maternity (OB) cases except for complications of labor and delivery as supported by the medical certificate or medical abstract;
2. Aid shall not include room and board and professional fees.

Section 6. Amount of Aid

The PSWDO and the Office of the Governor are authorized to come up with the necessary guidelines that deal with the schedule of rates or assistance to be extended, the cases allowed, and some other mechanisms for the efficient and soonest release of aid to the beneficiaries chargeable against the revolving fund.

Section 7. Timeline of Process Flow:

1. Guarantee Letter shall be released to client within the day upon submission of requirements;
2. Except in cases that are chargeable against the revolving fund, financial aid shall be directly released to client within 7 working days upon submission of complete requirements;
3. Payments to health facility/institutions shall be made within 15 working days upon receipt of statement of account.

Section 8. Checklist of documentary requirements in prescribed form to be accomplished by the concerned individual be made available and explained to the folks.

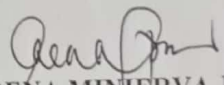
Section 9. Separability Clause – If any part or provision of this Ordinance shall be declared unconstitutional or unlawful by the court, or suspended or revoked by competent authorities, all other provisions not otherwise affected thereby shall remain valid and effective.

Section 10. Repealing Clause- Any Ordinance contrary or inconsistent with any provision of this Ordinance is hereby repealed, amended or modified accordingly.

Section 11. Effectivity. This ordinance shall take effect upon approval.

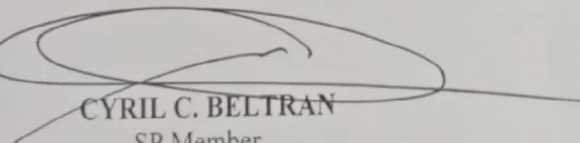
ENACTED this 23rd day of June 2020.

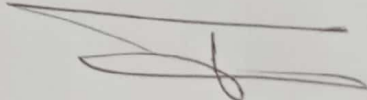
I hereby attest to the correctness of the foregoing ordinance which was duly enacted by the 9th Sangguniang Panlalawigan of the Province of Guimaras during its regular session on June 23, 2020.

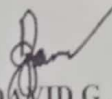

LORENA MINIERVA-ITUCAS
 Secretary to the Sangguniang Panlalawigan

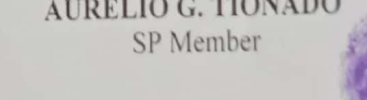
We Concur:

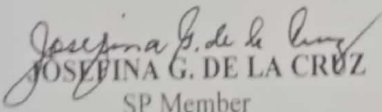




CYRIL C. BELTRAN
 SP Member

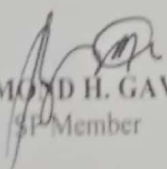

AURELIO G. TIONADO
 SP Member

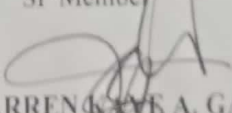

DAVID G. GANO
 SP Member

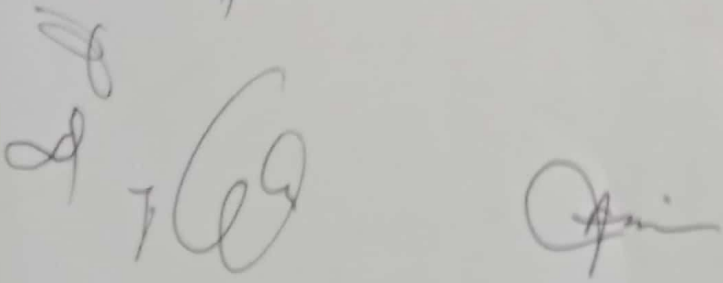

DIOSDADO G. GONZAGA
 SP Member



JOSEFINA G. DE LA CRUZ
 SP Member


REX G. FERNANDEZ
 SP Member


RAYMOND H. GAVILEÑO
 SP Member


KARRENKAYE A. GADNANAN
 Ex-Officio SP Member
 (SK Federation President)





MARILOU S. DELUMPA
Ex-Officio SP Member
(LNB Federation President)


GLICERIO E. EDANG
Ex-Officio SP Member
(PCL Federation President)

Certified Correct:


ATTY. JOHN EDWARD G. RANOU
Vice Governor
Presiding Officer

Approved:


SAMUEL T. GUMARIN, MD, MPH
Governor