

Republic of the Philippines
PROVINCE OF GUIMARAS

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of the Provincial Government of Guimaras in the CSC website:

BRENDA R. DAJAY
PHRMDO
June 18, 2020
Date

No.	Position Title	Plantilla Item No.	Salary Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (If applicable)	
1	Information Officer III	4	18	P 35,835.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service Professional (Second Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Office of the Governor
2	Internal Auditor II	697	15	P 27,245.00	BS in Law, Business Administration, Commerce Major in Accounting or other relevant Bachelor's degree courses	4 hours of relevant training	1 year of relevant experience	Career (Service Prof.), Second Level Eligibility, RA 1080	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Office of the Governor
3	Clerk I	27	3	P 11,066.00	Completion of two years studies in college	None required	None required	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Office of the Governor
4	LDRRM Assistant I	732	8	P 14,879.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Office of the Governor

5	Supervising Labor & Employment Officer	801	22	P 56,837.00	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service Professional (Second Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Office of the Governor
6	Utility Worker II	768	3	P 11,066.00	Must be able to read and write	none required	none required	None Required (MC 11, s. 96 - Cat. III)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Office of the Sangguniang Panlalawigan
7	PG Asst. DH/Asst. Provincial Administrator	94	24	P 72,313.00	Bachelor's degree	24 hours of training on management/supervision	4 years in positions involving management/supervision	Career Service (Professional) Second Level Eligibility	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Office of the Provincial Administrator
8	Planning Officer IV	108	22	P 56,837.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Planning & Development Office
9	Project Evaluation Officer IV	120	22	P 56,837.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Planning & Development Office
10	Project Evaluation Officer II	112	15	P 27,245.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year relevant experience	Career Service (Professional) Second Level Eligibility	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Planning & Development Office
11	Carpenter General Foreman	138	10	P 17,186.00	High School Graduate or Completion of relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Carpenter (MC 11, s. 96 - Cat. I)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial General Services Office
12	Carpenter General Foreman	156	6	P 13,195.00	Completion of two years studies in college	None required	None required	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial General Services Office

13	Engineer II	146	16	P 29,840.00	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year relevant experience	RA 1080	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial General Services Office
14	Clerk I	144	3	P 11,066.00	Completion of two years studies in college	None required	None required	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial General Services Office
15	Utility Worker I	151 & 153	1	P 9,818.00	Must be able to read and write	None required	None required	None Required (MC 11, s. 96 - Cat. III)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial General Services Office
16	Budget Officer III	777	18	P 35,835.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Budget Office
17	Budget Officer I	165	11	P 18,969.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Budget Office
18	Budgeting Assistant	166	8	P 14,879.00	Completion of two years studies in college	None required	None required	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Budget Office
19	Budgeting Aide	168	4	P 11,736.00	Completion of two years studies in college	None required	None required	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Budget Office
20	Clerk II	169	4	P 11,736.00	Completion of two years studies in college	None required	None required	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Budget Office

21	Accounting Clerk II	175	6	P 13,195.00	Completion of two years studies in college	None required	None required	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Accounting Office
22	PGDH/Provincial Treasurer	185	26	P 93,154.00	Bachelor's Degree preferably in Commerce, Public Administration or Law	None required	5 years experience in the treasury or accounting service	First grade or its equivalent	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Treasury Office
23	PG Asst. DH/Asst. Provincial Treasurer	186	24	P 72,313.00	Bachelor's Degree	24 hours of training on management/supervision	4 years experience in the treasury or accounting service	First grade or its equivalent	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Treasury Office
24	Cashier II	189	14	P 24,885.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Treasury Office
25	Disbursing Officer II	190	8	P 25,951.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Treasury Office
26	Administrative Assistant	227	8	P 14,879.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Health Office
27	Utility Worker I	232	1	P 9,818.00	Must be able to read and write	None required	None required	None Required (MC 11, s. 96 - Cat. III)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Health Office
28	Nutritionist-Dietitian II	239	15	P 27,245.00	Bachelor's degree major in Nutrition Dietetics or Community Nutrition	4 hours of relevant training	1 year of relevant experience	RA 1080	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Health Office

29	Clerk I	242	3	P 11,066.00	Completion of two years studies in college	None required	None required	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Health Office
30	Chief of Hospital I	245	24	P 72,313.00	Doctor of Medicine	8 hours of relevant training	2 years of relevant experience	RA 1080	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	PHO (Buenavista Emergency Hospital)
31	Driver I	267	3	P 11,066.00	Completion of two years studies in college	None required	None required	Driver License (MC 11, s. 96 - Cat. II)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	PHO (Buenavista Emergency Hospital)
32	Utility Worker I	270 & 271	1	P 9,818.00	Must be able to read and write	None required	None required	None Required (MC 11, s. 96 - Cat. III)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	PHO (Buenavista Emergency Hospital)
33	Nursing Attendant I	659	4	P 11,736.00	Elementary School Graduate	None required	None required	None Required (MC 11, s. 96 - Cat. III)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	PHO (Buenavista Emergency Hospital)
34	Medical Officer IV	760	23	P 64,055.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	PHO (Buenavista Emergency Hospital)
35	Chief of Hospital I	272	24	P 72,313.00	Doctor of Medicine	8 hours of relevant training	2 years of relevant experience	RA 1080	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	PHO (Nueva Valencia District Hospital)
36	Clerk I	287	3	P 11,066.00	Completion of two years studies in college	None required	None required	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	PHO (Nueva Valencia District Hospital)

37	Driver I	298	3	P 11,066.00	Completion of two years studies in college	None required	None required	Driver License (MC 11, s. 96 - Cat. II)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	PHO (Nueva Valencia District Hospital)
38	Nursing Attendant I	306, 307, 745 & 746	4	P 11,736.00	Elementary School Graduate	None required	None required	None Required (MC 11, s. 96 - Cat. III)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	PHO (Nueva Valencia District Hospital)
39	Accounting Clerk I	748	4	P 11,736.00	Completion of two year studies in college	None required	None required	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	PHO (Nueva Valencia District Hospital)
40	Nurse I	721, 722 & 740	11	P 18,969.00	Bachelor's of Science in Nursing	None required	None required	RA 1080	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	PHO (Nueva Valencia District Hospital)
41	Security Guard I	666	3	P 11,066.00	High School Graduate	None required	None required	Security Guard License (MC 11, s. 96 - Cat. II)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	PHO (Nueva Valencia District Hospital)
42	Medical Technologist I	769	11	P 18,969.00	Bachelor's degree in Medical Technologist or Bachelor of Science in Public Health	None required	None required	RA 1080	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	PHO (Nueva Valencia District Hospital)
43	Population Program Worker II	315	7	P 13,989.00	Completion of two years studies in college	None required	None required	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Social Welfare & Development Office
44	Social Welfare Officer III	789	18	P 35,835.00	BS Social Work	8 hours of relevant training	2 years of relevant experience	RA 1080 Social Worker	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Social Welfare & Development Office

45	Social Welfare Officer I	323	11	P 18,966.00	BS Social Work	None required	None required	RA 1080 Social Worker	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Social Welfare & Development Office
46	PG Asst. DH/Asst. Provincial Agriculturist	333	24	P 72,313.00	Bachelor's degree in Agriculture or any related course	24 hours of training on management/sup ervision	4 years acquired experience in agriculture or in related field	Career Service (Professional) Second Level Eligibility	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Office of Agricultural Services
47	Supervising Agriculturist	340	22	P 56,837.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Office of Agricultural Services
48	Senior Aquaculturist	347	18	P 35,835.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Office of Agricultural Services
49	Agriculturist II	350 & 351	15	P 27,245.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Office of Agricultural Services
50	Aquaculturist I	364	11	P 18,969.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Office of Agricultural Services
51	Records Officer I	353	10	P 17,186.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Office of Agricultural Services
52	Clerk I	354	3	P 11,066.00	Completion of two years studies in college	None required	None required	Career Service Sub- Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Office for Agricultural Services

53	PGDH/PENR Officer	374	26	P 93,154.00	Bachelor's degree in Environment, Forestry, Agriculture or any related course	24 hours of training on management/supervision	5 years experience in environmental & natural resources management, conservation & utilization	First grade or its equivalent	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Guimaras Environment and Natural Resources Office
54	PGDH/Provincial Engineer	393	26	P 93,154.00	Bachelor's degree in Civil Engineer	24 hours of training on management/supervision	5 years in position involving management and supervision	RA 1080	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Engineering Office
55	PG Asst. DH/Asst. Provincial Engineer	394	24	P 72,313.00	Bachelor's degree in Engineering relevant to the job	24 hours of training on management/supervision	4 years in position involving management and supervision	RA 1080	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Engineering Office
56	Construction & Maintenance Capataz	410 & 411	5	P 12,445.00	Elementary School Graduate	None required	None required	None Required (MC 11, s. 96 - Cat. III)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Engineering Office
57	Draftmans II	408	8	P 14,879.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade school	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) Draftmans or Illustrator (MC11,s.96-Cat. I) First Level Eligibility	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Engineering Office
58	Driver I	447 & 450	3	P 11,066.00	Elementary School Graduate	None required	None required	Driver License (MC 11, s. 96 - Cat. II)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Engineering Office
59	Construction & Maintenance Man	428	2	P 10,435.00	Elementary School Graduate	None required	None required	None Required (MC 11, s. 96 - Cat. III)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Engineering Office
60	Heavy Equipment Operator II	439	6	P 13,195.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Heavy Equipment Operator (MC 11, s. 96 - Cat. I)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Engineering Office

61	Medical Specialist III (PT)	651 & 674	24	P 36,156.50	Doctor of Medicine	8 hours of relevant training	2 years of relevant experience	RA 1080	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Dr. Catalino Gallego Nava Provincial Hospital
62	Clerk II	574	4	P 11,736.00	Completion of two years studies in college	None required	None required	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Dr. Catalino Gallego Nava Provincial Hospital
63	Clerk I	554	3	P 11,066.00	Completion of two years studies in college	None required	None required	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Dr. Catalino Gallego Nava Provincial Hospital
64	Cook I	561	3	P 11,066.00	Elementary School Graduate	None required	None required	None required	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Dr. Catalino Gallego Nava Provincial Hospital
65	Utility Worker I	595, 596 & 563	1	P 9,818.00	Must be able to read and write	None required	None required	None Required (MC 11, s. 96 - Cat. III)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Dr. Catalino Gallego Nava Provincial Hospital
66	Landry Worker I	590	1	P 9,818.00	Must be able to read and write	None required	None required	None Required (MC 11, s. 96 - Cat. III)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Dr. Catalino Gallego Nava Provincial Hospital
67	Driver I	591	3	P 11,066.00	Completion of two years studies in college	None required	None required	Driver License (MC 11, s. 96 - Cat. II)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Dr. Catalino Gallego Nava Provincial Hospital
68	Nurse I	520 & 523	11	P 17,641.00	Bachelor's of Science in Nursing	None required	None required	RA 1080	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Dr. Catalino Gallego Nava Provincial Hospital

69	Nursing Attendant I	529	4	P 11,736.00	Elementary School Graduate	None required	None required	None required	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Dr. Catalino Gallego Nava Provincial Hospital
70	HRMO II	708	15	P 27,245.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service Professional (Second Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Human Resource Management & Development Office
71	Human Resource Management Aide	99	4	P 11,736.00	Completion of two years studies in college	None required	None required	Career Service Sub-Professional (First Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Human Resource Management & Development Office
72	PGDH/Prov'l. Tourism Officer	723	26	P 91,327.00	Bachelor's degree	32 hours of relevant training	5 years of of positions involving management/supervision	Career Service Professional (Second Level Eligibility)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Provincial Tourism Office
73	Watchman I	54	2	P 10,435.00	Elementary School Graduate	none required	none required	None Required (MC 11, s. 96 - Cat. III)	Must possess the five (5) Core Competencies: 1. Office Technology 2. Communication 3. Customer Service 4. Social Interaction 5. Personal Effectiveness	Office of the Governor

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 3, 2020.

- * Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, revised 2017) which can be downloaded at www.csc.gov.ph
- * Performance rating in the present position for one (1) year (if applicable)
- * Photocopy of certificate of eligibility/rating/licence; and
- * Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/E-mail their application to:

BRENDA R. DAJAY
PHRMDO
5045 San Miguel, Jordan, Guimaras
phrmdo.guimaras@gmail.com

