



EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE HONORABLE 9<sup>TH</sup> SANGGUNIANG PANLALAWIGAN, PROVINCE OF GUIMARAS HELD AT THE SP SESSION HALL, 2<sup>ND</sup> FLOOR, GTIC BUILDING ON MARCH 22, 2022.

PRESENT:

- |                               |   |   |
|-------------------------------|---|---|
| Atty. John Edward G. Gando    | - | Vice Governor and Presiding Officer             |
| Hon. Cyril C. Beltran         | - | SP Member and Majority Floor Leader             |
| Hon. Aurelio G. Tionado       | - | SP Member                                       |
| Hon. David G. Gano            | - | SP Member and Deputy Majority Floor Leader      |
| Hon. Luben G. Vilches         | - | SP Member                                       |
| Hon. Diosdado G. Gonzaga      | - | SP Member                                       |
| Hon. Josefina G. de la Cruz   | - | SP Member                                       |
| Hon. Rex G. Fernandez         | - | SP Member                                       |
| Hon. Raymond H. Gavileño      | - | SP Member                                       |
| Hon. Karren Kaye A. Gadnanan- |   | Ex-Officio SP Member (SK Federation President)  |
| Hon. Marilou S. Delumpa       | - | Ex-Officio SP Member (LNB Federation President) |
| Hon. Glicerio G. Edang        | - | Ex-Officio SP Member (PCL Federation President) |

ABSENT:

None

**ORDINANCE NO. 2022-02**

**AN ORDINANCE CREATING THE POSITION OF SUPPLY OFFICER I AT THE BUENAVISTA EMERGENCY HOSPITAL PLANTILLA.**

Be it ordained by the 9th Sangguniang Panlalawigan of the Province of Guimaras in session assembled that:

**Section 1. Title.** This ordinance shall be known as an "Ordinance Creating the Position of Supply Officer I at the Buenavista Emergency Hospital.

**Section 2. Qualifications.** The qualifications are as follows:

1. **Supply Officer I**

Education	-	Bachelor's Degree
Experience	-	none required
Training	-	none required
Eligibility	-	Career Service (Professional) Second Level Eligibility

**Section 3. Duties and Responsibilities.**

1. **Supply Officer I**

CONTACT US: —



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ProvinceofGuimaras

**Percent of Working Time**

15%	1. Determines actual needs of requisitioners.
15%	2. Prepares requisitions, bidding and/or canvass papers.
15%	3. Conduct open canvass of materials and supplies urgently needed.
15%	4. Prepares abstract of bids or canvass and its corresponding letter of award or order.
10%	5. Received deliveries of supplies, materials & equipment's.
10%	6. Acts as custodian and is primarily accountable for supplies materials and equipment's.
10%	7. Makes a periodic inventories thereof and maintains a record of all accountable properties.
10%	8. Makes reports and recommends disposal of unserviceable materials and equipment's
100%	.

**Section 4. Salary Grade of the Created Position.** The Salary Grade of Supply Officer I shall be Salary Grade 10.

**Section 5. Source of Fund.** Personal Services (General Fund)

**Section 6. Separability Clause.** In the event that any provision of this ordinance or parts hereof will be declared unconstitutional, such declaration shall not affect the validity of the other provisions.

**Section 7. Repealing Clause.** All Ordinance inconsistent herewith are hereby repealed and amended.

**Section 8. Effectivity.** This ordinance shall take effect upon its approval.

ENACTED this 22<sup>nd</sup> day of March 2022.

I hereby attest to the correctness of the foregoing ordinance which was duly enacted by the 9<sup>th</sup> Sangguniang Panlalawigan of the Province of Guimaras during its regular session on March 22, 2022.

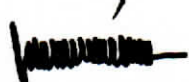
  
**LORENA MINIERVA-ITUCAS**  
Secretary to the Sangguniang Panlalawigan

We Concur:

  
**CYRIL C. BELTRAN**  
SP Member

  
**AURELIO G. TIONADO**  
SP Member

  
**DAVID G. GANO**  
SP Member

  
**LUBEN G. VICLHES**  
SP Member


  
**DIOSDADO G. GONZAGA**  
SP Member

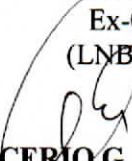
  
**JOSEFINA G. DE LA CRUZ**  
SP Member

  
**REX G. FERNANDEZ**  
SP Member


  
**RAYMOND H. GAVILEÑO**  
SP Member

  
**KARREN KAYE A. GADNANAN**  
Ex-Officio SP Member  
SK Federation President

  
**MARILOU S. DELUMPA**  
Ex-Officio SP Member  
(LNB Federation President)

  
**GLICERIO G. EDANG**  
Ex-Officio SP Member  
(PCL Federation President)

Certified Correct:

  
**ATTY. JOHN EDWARD G. GANDO**  
Vice Governor  
Presiding Officer

Approved:

  
**SAMUEL T. GUMARIN, MD, MPH**  
Governor