Republic of the Philippines
Province of Guimaras
OFFICE OF THE BIDS AND AWARDS COMMITTEE

07/22/24

INVITATION TO BID FOR

Supply and Delivery of Office Supplies
P.R. No. 2024-07-282

1. The ***Province of Guimaras***, through the ***Office Supplies Expenses*** intends to apply the sum of ***One Million Two Hundred Forty-One Thousand Seven Hundred Fifty-Eight Pesos Only (Php 1,241,758.00)*** being the ABC to payments under the ***Supply and Delivery of Office Supplies .*** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The ***Province of Guimaras*** now invites bids for the above Procurement Project. Delivery of the Goods is required by ***1st Delivery –(50%) within ten (10) calendar days upon receipt of approved NTP and Complete Delivery – (50%) within thirty (30) calendar days upon receipt of approved NTP.*** Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

   a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

   b. Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

4. Prospective Bidders may obtain further information from ***Province of Guimaras*** and inspect the Bidding Documents at the address given below during ***from Monday to Friday, 8:00 a.m. to 4:30 P.M..***

   Bids and Award Committee
   PEO Building
   Provincial Capitol,San Miguel
   Jordan, Guimaras

5. A complete set of Bidding Documents may be acquired by interested Bidders on ***July 23, 2024 until August 14, 2024*** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of* ***Five Thousand Pesos Only (P***

5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person.*

6. The Procuring Entity will conduct a Pre-Bid Conference on July 31,2024 at 10:30 A.M. at BAC Office, PEO Building, Provincial Capitol, San Miguel, Jordan, Guimaras..

7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before ***August 14, 2024 at 9:00 A.M.***. Late bids shall not be accepted.

   Bids and Awards Committee
   PEO Building
   Provincial Capitol
   San Miguel, Jordan, Guimaras

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

9. Bid opening shall be on ***9:30 A.M. , August 14, 2024*** at the given address below . Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. The ***Province of Guimaras*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

    BAC Secretariat
    BAC Office, PEO Building
    5045 Province of Guimaras
    San Miguel, Jordan, Guimaras
    Bac_guimaras2015@yahoo.com

July 23, 2024

ATTY. JOSE RICSAN G. TORMON
Provincial Legal Officer/BAC CHAIRMAN