

REPUBLIC OF THE PHILIPPINE PROVINCE OF GUIMARAS

OFFICE OF THE 8TH SANGGUNIANG PANLALAWIGAN San Miguel, Jordan, Guimaras



EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE HONORABLE 8TH SANGGUNIANG PANLALAWIGAN, PROVINCE OF GUIMARAS HELD AT THE SP SESSION HALL, PROVINCIAL CAPITOL ON OCTOBER 2, 2018.

PRESENT:

Hon. John Edward G. Gando

Vice Governor and Presiding Officer

Hon. Cyril C. Beltran

SP Member and Majority Floor Leader

Hon. David G. Gano

SP Member and Deputy Majority Floor Leader

Hon. Cresente P. Chavez, Jr.

SP Member

Hon. Diosdado G. Gonzaga

SP Member SP Member

Hon. Josefina G. De la Cruz Hon. Rex G. Fernandez

SP Member

Hon. Dan Elby C. Habaña

SP Member

Hon. Marilou S. Delumpa

Ex-Officio Board Member (Liga ng mga Barangay

President)

ABSENT:

Hon. Aurelio G. Tionado

SP Member

Hon. Ma. Sheila G. Gange

Ex-Officio Board Member (PCL Federation

President) (Sick Leave)

OFFICIAL BUSINESS:

Hon. Karren Kaye A. Gadnanan

Ex-Officio Board Member (SK Federation

President)

ORDINANCE NO. 2018-12

Series of 2018

AN ORDINANCE CREATING THE POSITION OF SOCIAL WELFARE OFFICER I AT THE NUEVA VALENCIA DISTRICT HOSPITAL

Be it ordained by the 8th Sangguniang Panlalawigan of the Province of Guimaras in session assembled that:

Section 1. Title. This Ordinance shall be known as an "Ordinance Creating the Position: Social Welfare Officer I at the Plantilla of the Nueva Valencia District Hospital";

Section 2.

Objective. To meet the staffing pattern of Nueva Valencia District

Hospital;

Section 3.

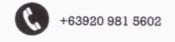
Qualifications. The qualifications are as follows:

1.

SOCIAL WELFARE OFFICER I

Education

Bachelor's Degree







Experience - none required

Training - none required

Eligibility - RA 1080 (Social Worker)

Section 4. Duties and Responsibilities.

SOCIAL WELFARE OFFICER I

Duties and Functions

- Supervises Medical Social Services staff conducting interviews, classifies, categories and psychosocial interventions with patients and their families;
- Performs social case management to patients referred with social, emotional or environmental problems affecting the medical situation particularly to special areas of operation like Emergency Department, Outpatients Department, ICU, WCPU, Cancer and Rehabilitation Ward;
- Consults, coordinates and collaborates with other disciplines to provide holistic care to patients and their families;
- Mobilizes resources to meet the medical needs of patients;
- Prepares and submits documents (Monthly, Quarterly, Semi-Annual and Annual Statistical Reports);
- Coordinates with other GO's/NGOs to generate resources for patient's needs;
- Prepares and maintains case records for documentation purposes and recommends problematic cases for team or staff development conferences;
- Performs continuous quality improvement;
- · Performs other related functions as maybe assigned by the immediate supervisor.
- Section 5. Salary Grade of the Created Position. The Salary Grade of Social Welfare Officer I shall be Salary Grade 11.

Section 6. Source of Fund. Funds for the position of Social Welfare Officer I will be taken from the Annual Executive Budget of Nueva Valencia District Hospital.

Section 7. Separability Clause. In the event that any provision of this ordinance or parts hereof will be declared unconstitutional, such declaration shall not affect the validity of the other provisions.

Section 8. Repealing Clause. All Ordinance inconsistent herewith are hereby repealed and amended.

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